

Regulated Work

Applies to Scotland only



Regulated Work is defined as any role where the normal duties of an individual include:

- Caring for children
- Coaching, teaching, instructing, training or supervising children
- Being in sole charge of children
- Unsupervised contact with children under arrangements made by a responsible adult
- Providing advice and/or guidance which relates to physical or emotional well-being, education or training
- Moderating a public electronic interactive communication service intended for use by children, e.g. social media accounts.
- Providing a care home, independent health care or day care service for children
- Providing overnight accommodation or supervision
- Supervising and/or managing an individual doing regulated work with children

The Protection of Vulnerable Groups (Scotland) Act 2007 does not specify any particular frequency or duration that the regulated work must meet. Instead the activity or work must be considered as part of an individual's **normal duties**.

Normal duties would be defined as an activity or work that an individual might be expected to do as part of their role. This is likely to include something that would be on the job description for the role, something that can reasonably be anticipated or something that occurs regularly. Any regulated work that comes under the bracket of normal duties will only need to be carried out on one occasion for a person to require a PVG check. For example, a coach who teaches at a training session once during the summer holidays will need a PVG check because teaching would be considered as the normal duties of a coach in their job description.

Normal duties exclude one-off occurrences and unforeseeable events, e.g. emergencies.

Examples of Regulated Activity / Work

Examples of those in regulated activity include, but are not limited to, the following positions:

- Area Representatives and Centre Coordinators
- District Commissioner, including joint and assistant
- Centre Proprietor or Manager
- Official
- Safeguarding Officer
- Chief Instructor, Coach, Trainer or Mentor
- First Aider
- Camp / Event Supervisors

- Coach Supervisors
- Any adult supervising children / adults at risk overnight

All supervisors must at all times remain in full sight and sound of those they are supervising (whether they are Members, coaches or volunteers) for it to be considered supervision.

Examples of roles which are not normally considered regulated activity / work include:

- Caterers
- Judges
- General stewards
- Parents who only help their own child(ren)